7.1.2015

1. Registrant	On behalf of Posti Group Plc and its Finnish subsidiaries Postintaival 7A, Helsinki P.O. Box 1 0001 POSTI, Finland
2. Contact Person	Queries and additional information: Posti Ltd, Consumer Customer Service • 0200 71000 (pvm/mpm) • International calls + 358 200 71000 • på svenska 0200 27100 • Mon – Fri 8-18 • customerservice@posti.com
	Contact person: Markku Rajamäki Posti Group Corporate Risk Management
Name of the Database	Camera surveillance (CCTV) database
3. The Purpose of the Database References to Finnish Law: Henkilötietolaki (523/99) 10 § Laki yksityisyyden suojasta työelämässä (759/2004) 16 §	• Ensuring the personal safety of employees • Protection of assets • Monitoring the efficiency and functionality of production processes • Prevention and investigation of threats to Itella's assets and production processes • Prevention and investigation of threats to occupational safety • Prevention and investigation of criminal acts towards property • Protection of interests and rights of the employees when requested (agreed with the employee on a case-by-case basis) With regards to SmartPOST-parcel automats: control of appropriate use of automats, prevention and investigation of vandalism and fraudulent acts.
4. Contents of the Database	The database is composed of digital records of the camera surveillance (CCTV) systems. The database contains the following types of data: digital (video) images, area or automat of surveillance and date and time of the recorded activities.
5. Data Sources	Camera surveillance (CCTV) systems of Posti Group Plc and its Finnish subsidiaries.
6. Regular Transfer of Data from the Database to Areas Outside of European Union or European Economic Area	The data is not transferred outside of European Union or European Economic Area.
7. Protection of the Data	• Access to digital CCTV records is restricted. • CCTV monitoring systems are only handled by personnel who are specifically authorised to use the data in their work. • The data is retained until it is not needed anymore. The data retention period varies depending on the technical solution. By default the maximum data retention period is three months unless a longer retention period is required in exceptional cases.