

PRODUCT TERMS OF THE NEARBY MAILBOX FOR COMPANIES SERVICE

Scope of Application

These product terms are applied to the contract between Posti Oy (hereinafter "Posti") and the business customer ("the Customer") on the location of the delivery location of basic delivery of mail (mailbox) ("the Nearby Mailbox Service" or "the Service"). The Nearby Mailbox Service has no effects on the terms of delivery. Posti's General Contract Terms for Business Customers are applied complementary to these product terms.

Conclusion of the Contract

Posti checks on the basis of the Customer's request for proposal whether the desired service can be implemented as well as the Service pricing principles according to the Customer's address and requested mailbox location. The Customer can submit the request for proposal two (2) months before the desired service start date at the earliest. Posti aims to respond to requests for proposals within four (4) weekdays. A contract is concluded after the Customer has informed Posti of approving the quote as specified therein. The Customer shall order the service at least three (3) weekdays before the desired start date of delivery.

Nearby Mailbox Service

With the Nearby Mailbox Service, the Customer can place their mailbox in a location other than the mailbox location specified for their address. Posti will deliver items delivered in Posti's basic delivery ("Daily Mail") with the address specified in the Nearby Mailbox contract to the location agreed with the Customer (Nearby Mailbox) instead of the mailbox location according to the address.

The Nearby Mailbox Service has no effects on the delivery address of items or other deliveries besides Posti's basic delivery, such as delivery to a post office box address used by the company. If the Customer has a post office box address in the area of the same delivery office, the Nearby Mailbox Service is not available at the same time, as all of the items with the Customer's street address in the delivery office area are delivered to the Customer's post office box for pick-up in accordance with the post office box agreement. If the Customer wishes to forward mail sent to another address to the Nearby Mailbox, excluding items with the post office box address, the Customer must make a separate agreement on the service with a fixed-term Change of Address.

The Nearby Mailbox Service cannot be suspended for a fixed term. Any delivery interruption has no effect on the invoicing for the Service.

Nearby Mailbox for Companies

The Service is available for the permanent mail addresses of companies and organizations that are located along a public road used around the year on the Finnish mainland. The permanent address must be the Customer's address used for permanent business activity and the primary address specified in Posti's address register. The delivery of items to the company will be carried out in accordance with the basic delivery schedule. It is also possible to agree on the delivery point being located inside the building if the mail carrier has continuous direct access to the premises on weekdays from 8 a.m. to 4 p.m.

Nearby Mailbox for Housing Corporations

The Service is available for housing corporations with a minimum of two apartments. The Service makes it possible to agree on delivery to apartment-specific mail slots or apartment-specific mailboxes located outside the building. The agreement always covers all of the apartments of the housing corporation.

Customer's responsibilities

The Customer is responsible for ensuring that mail can be delivered directly and safely to the agreed location starting from the start date of the Service. The Customer is also responsible for the mail delivery having direct access to the premises in accordance with the basic delivery schedule from 8 a.m. to 4 p.m.

The Customer is responsible for the information provided. If the information provided by the Customer is insufficient, conflicting, or incorrect, Posti cannot guarantee the provision of the Service.

Prices and payment terms

The prices of the Service valid at each time are specified in Posti's Tariffs and Rates for Companies. The pricing of the Nearby Mailbox for Companies service is based on the Service establishment costs and the changes to Posti's delivery route caused by the Service (distance, stops). The pricing of the Nearby Mailbox for Housing Corporations service is based on the Service establishment costs and the housing corporation's total number of apartments.

The Services will be invoiced after the start of Service provision. Contracts valid until further notice are invoiced with 12-month invoicing periods.

Amendments to the contract terms and prices

Posti will announce amendments to the terms and prices of a Service valid until further notice a minimum of one (1) month before the amendments take effect. The Customer may terminate the contract at any time before the entry into force of



the amendments by informing Posti of this in the same way as in the case of termination.

Validity and termination of the contract

The Customer and Posti may terminate the Service valid until further notice on fourteen (14) days' notice. The Customer can terminate the Service valid until further notice by e-mail or in writing to Posti Customer Service or via the Posti web service. Posti notifies the Customer of termination in writing or electronically to the Customer's e-mail address or permanent mail address. Posti will not give a refund for unused periods of the Service paid by the Customer.

In addition, the Customer informing Posti of the company permanently moving out of the address specified in the Service by submitting a notification of change of the regular address of the company is also considered termination of the Contract. In this case, the Service will terminate as of the date of the change of address unless the Customer has informed Posti of continuing the Service in spite of the change of address.

Delayed payments

In case of delayed payment, Posti charges interest on arrears pursuant to the Finnish Interest Act and collection costs in respect of the time of delay following the due date. Posti has the right to suspend the provision of the Service if the unpaid fee is not paid within reasonable time of a payment reminder. Posti has the right to transfer debt collection to a professional debt collector.

Entry into force

The Product Terms enter into force on June 1, 2014, and they replace any previously valid Posti Oy's Nearby Mailbox Service Product Terms.